



HOME OCCUPATION STANDARDS AND AGREEMENT

Home Occupation as defined in § 17.06.110 of the Marina Municipal Code: Any gainful occupation carried out within, and by any occupant of a dwelling unit, including, but not limiting to: handicrafts and similar activities; office use for a variety of types of businesses and occupations; teaching when limited to attendance of **ONE (1) pupil at a time**; sales and other like occupancies which meet **ALL** of the following conditions:

Fee: \$100.00 – PLEASE COMPLETE APPLICATION CHECKLIST ON REVERSE

- A. A business license is secured from the city finance department.
- B. The use is clearly incidental and secondary to the use of the dwelling for dwelling purposes.
- C. The business shall not require the installation of gas or electric power service in excess of normal dwelling requirements or place a load on garbage or sewer or community facilities beyond normal dwelling requirements.
- D. The use does not change the character of dwelling or adversely affect the uses permitted in the residential district.
- E. The use creates no significant additional vehicular or pedestrian traffic to the residence and requires no additional parking space or involves the repeated use of commercial vehicles for delivery of materials to or from the premises, beyond that normal to residential use;
- F. No persons are employed in nor report to the home other than those necessary for domestic purposes.
- G. Not more than 25 percent of the area of said dwelling is used for such use.
- H. No internal or external alterations or construction features not customary in dwellings is involved.
- I. No sign, which identifies or advertises the business, shall be displayed on the property.
- J. There shall be no storage or display of materials or products used in the business that are visible from off of the property.
- K. There shall be no external evidence of business activity, including odors, construction materials, smoke or other particulate matter, heat, humidity, glare, electronic interference, noises or vibrations.
- L. The use can not occupy required parking spaces, which includes a two-car garage for a single family home.
- M. There shall be no process used in the home occupation which is hazardous to public health, safety or welfare. No toxic explosive, radioactive or other restrictive materials not normally used in a single family dwelling shall be used or stored on the site.
- N. The property owner must agree in writing to all proposed uses, if the applicant is a renter and not a property owner. (Ord. 2001-20, 2001)

AFFIDAVIT:

I HEREBY ATTEST THAT I HAVE REVIEWED THE STANDARDS FOR HOME OCCUPATION IN THE CITY OF MARINA AND FULLY UNDERSTAND THEM AND, FURTHER, THAT I SHALL COMPLY WITH THE CITY OF MARINA’S HOME OCCUPATION STANDARDS AS SET FORTH HEREIN DURING THE COURSE OF OPERATING MY HOME OCCUPATION.

APPLICANT

DATE

SIGNATURE OF PROPERTY OWNER/AGENT (for rental property only):

I HEREBY AGREE TO THE PROPOSED HOME OCCUPATION USE FOR THE RENTAL PROPERTY AT: _____, MARINA, CALIFORNIA, TO BE CONDUCTED BY THE ABOVE-SIGNED TENANT PER CONDITION ‘N’ ABOVE.

PROPERTY OWNER/AGENT FOR OWNER
(Circle One)

DATE



PLANNING APPLICATION COVER PAGE

TYPE OF APPLICATION (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Appeal | <input type="checkbox"/> Specific Plan |
| <input type="checkbox"/> Coastal Development Permit/LCP amendment | <input type="checkbox"/> Temporary/Special Use Permit |
| <input type="checkbox"/> Conditional Use Permit | <input type="checkbox"/> Tentative Parcel Map |
| <input type="checkbox"/> General Plan/Zoning Map or Text Amendment | <input type="checkbox"/> Tentative Map |
| <input type="checkbox"/> Home Occupation Agreement | <input type="checkbox"/> Tree Removal Permit |
| <input type="checkbox"/> Lot Line Adjustment | <input type="checkbox"/> Variance/ Subdivision Exception |
| <input type="checkbox"/> Sign Review/Master sign program | <input type="checkbox"/> Time Extension |
| <input type="checkbox"/> Site & Architectural Design Review | Identify Permit _____ |

Applicant(s):

Name: _____

Mailing Address: _____

Phone (Business): _____ Phone (Home): _____

Property/Land Owner(s):

Name: _____

Mailing Address: _____

Phone (Business): _____ Phone (Home): _____

Name and mailing address of property owner's or applicant's duly authorized agent who is to be furnished with notice of hearing. (Section 65091-California Government Code):

Name: _____

Mailing Address: _____

Phone (Business): _____ Phone (Home): _____

Project Address/Location: _____

Most Current Assessor's Parcel Number: _____

FOR OFFICE USE ONLY:	
DATE APPLICATION SUBMITTED _____	FEE COLLECTED \$ _____
DATE APPLICATION COMPLETE _____	RECEIPT NUMBER _____
FILE NUMBER(S) _____	
PLANNER INITIALS: _____ ASSOCIATED PERMITS: _____	

City of Marina



City of Marina
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www.ci.marina.ca.us

HOME OCCUPATION PERMIT

APPLICATION REQUIREMENTS:

- Required processing fee.(\$100)
- Planning Application Cover Page
- Signed Home Occupation Standards and Agreement
- A written description of the proposed Home Occupation use
- A site plan showing home floor plan and location of Home Occupation use

PLEASE DESCRIBE THE HOME OCCUPATION USE:

STREET ADDRESS AND NEAREST CROSS STREET: _____

HOME FLOOR PLAN AND LOCATION OF HOME OCCUPATION USE: