



CITY OF MARINA – BUSINESS LICENSE

Frequently Asked Questions

- **Do I need a business license?**

All persons or companies conducting business within the city limits are required to obtain City of Marina Business License. See City Ord. Ch. 5.04 <http://www.codepublishing.com/CA/Marina/>
- **Are any businesses exempt?**

Business exemptions include: charitable and nonprofit organizations, disabled veterans, minors (under sixteen years of age; see code), and artists and art exhibits (less than \$1,000 per year). For proof of qualification, see City Ord. Ch. 5.12 <http://www.codepublishing.com/CA/Marina/>
- **How do I apply for or renew a business license?**

There are three ways to apply for a business license:

 - Online at <https://marina.hdlgov.com/>
 - Telephone at (831) 233-6558
 - Come to Marina City Hall (211 Hillcrest Ave., Marina CA, M, Tu, Th, F 10am-5pm)
- **Will you honor my Monterey County business license or one from another city?**

No, a City of Marina business license is required.
- **How much does my business license cost?**

Effective July 1, 2017, the business license tax rate is 0.2% of gross receipts.

 - New Business:
 - \$130.00 for a business with an address within City limits
 - \$55.00 for a business with an address outside City limits
 - Existing Business:
 - \$39.00 renewal fee
- **Do I need a business license for residential or commercial rentals/leasing?**

Yes, see City Ord. Ch. 5.20 <http://www.codepublishing.com/CA/Marina/>
- **Where is the City of Marina business license valid?**

The City of Marina business license is valid within the City limits.



- Will I need other City permits (such as use permit, home-occupation permit, fictitious business name filing, etc.)?
 - Use and home-occupation permit – Planning Department (831) 884-1220
 - Fictitious business name filing – County of Monterey Clerk’s Office (831) 755-5450

- Does the City business license expire?

The City business license expires on June 30th of each year. The business license tax is due on July 1st for the license period of July 1st – June 30th. For renewal process, see answer above. See City Ord. Ch. 5.16. <http://www.codepublishing.com/CA/Marina/>

- What are the business license penalties for late filing?

Late payment penalties are applied as follows: August 1st -31st of 10%, Sept 1st – 30th of 35%, after Oct 1st of 50%. See City Ord. Ch. 5.16 <http://www.codepublishing.com/CA/Marina/>

- How do I change an address or ownership?

For change of address:

 - Update online at <https://marina.hdlgov.com/>
 - Telephone (831) 233-6558
 - Visit Marina City Hall at 211 Hillcrest Avenue, Marina, CA, 93933

For change of ownership:

 - A new business license application is required. Apply online, call, or come to City Hall.